

Jack Mitchell Smith

Privacy Notice

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Thank you for looking into my services. It is my pleasure to be working with you.

Please have a read through my Privacy Notice prior to making your enquiry.

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- When you fill out a form online, only information relevant to the initial enquiry will be asked for i.e. name and at least one form of contact.
 - Upon replying to your enquiry, if you do not wish to pursue my services, I will not keep hold of your personal details.
 - If you do wish to pursue my services, your personal details will be stored on **password protected** equipment (laptop computer / mobile phone) for ease of access.
 - Following completion of our engagement, your personal details will be stored up until either the point of completion or full payment of invoice / fee.
 - Information will never be shared between myself and any third party, whether professional or otherwise.
 - Consent to the above is assumed at the first point of contact. It is your right to ask to withdraw consent at any time during our engagement, although doing so may affect my ability to continue with our agreement and you may still be charged.

I look forward to working with you!



Jack Mitchell Smith